

How to update and validate KRA details?

This is usually done when your KYC details are incorrect in the KRA portal. In this case, you are required to furnish the following documents in-person at our office and we will update your KRA details.

1. Duly filled and signed KRA form with photo
2. Self-attested copy of PAN card
3. Self attested copy of Photo ID cum Address proof.
 - i) Aadhaar, or ii) Passport, or iii) Voter ID or iv) Driving Licence

Once we receive the above documents, it shall be updated in our records and the validation process shall begin.

Validation process: After we process your request, we will inform KRA to update their record. After the KRA has updated the details, you shall receive an SMS & email to your registered mobile number & Email ID to validate your mobile number and email ID.

Check your spam, trash or deleted folder if you do not find the email in your inbox.

Alternative validation process: Check with which KRA your KYC is registered [Click here](#).

Click on KYC Inquiry.

Enter your PAN, input the captcha and submit.

Check your KRA name and visit your respective KRA website from the below link and follow the on-screen instructions to validate your email/mobile number.

1. CVL KRA: [Click here](#)
2. KARVY KRA: [Click here](#)
3. NDML KRA: [Click here](#)
4. DOTEX KRA: [Click here](#)
5. CAMS KRA: [Click here](#)

After the contact details are validated with KRA, the same would be processed to update your records and activate your trading account if deactivated.

Impact of the above regulation, if it is not followed:

1. Clients shall not be allowed to trade on any exchange or manage their open positions (if any) until they comply with the KYC requirements
2. Clients trading and demat account will remain deactivated till the KRA details are updated and validated.

If your email/mobile number is incorrect:

Firstly, update your email ID and mobile number with HSEL. The modification request shall be processed within 3 working days.

Once the KRA has updated the details, you shall receive an email and SMS from your respective KRA to validate your email ID and mobile number. Your task is done once you validate your email ID/mobile number.

Steps to check your KYC Status:

1. Visit any Mutual Fund's or Registrar & Transfer Agent's (RTA) Website where you have an investment.
2. Check for "KYC Status" link, if available.
3. Enter your 10-digit PAN and Captcha and click on Submit.
4. Your KYC Status will be displayed as 'KYC Validated / KYC Registered / KYC On-Hold'.